

# Change to Classified Standing

Department of Computer Engineering and Computer Science  
California State University Long Beach

**INSTRUCTIONS:** If you received *Conditional Admit* status entering the MSCS program, you must complete all prescribed deficiencies within your first two semesters in the MSCS program with grades "C" or better. Failure to clear these deficiencies within the allowed timeframe may result in dismissal from the MSCS program without a degree. Examples of deficiencies include CECS 323, CECS 326, CECS 328, CECS 343, although the exact deficiencies will vary from student to student depending on each individual's background. Taking deficiencies in parallel with required CORE courses and/or approved electives is permitted by the MSCS program. Once these deficiencies have been successfully completed, you must file a Change to Classified Standing (CCS) form and be allowed to continue in the MSCS program.

**SUBMISSION** to the CECS Department Office in ECS-552: 1) completed and signed CCS form; 2) most recent CSULB unofficial transcript.

Last Name	First Name	M.I.	Student ID
CSULB Student Email		Phone	
Semester/Year Entered MSCS Program		MSCS Option	

## Outline Completed Deficiencies

Course #	Institution	Semester/Year	Grade

*By signing this form, I certify that I have read and fully understood the instructions regarding CCS petition timeline and the importance of completing the prescribed deficiencies within the first two semesters of entering the MSCS program in order to meet graduation requirements.*

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Student Print Name

Signature

Date